

BEAR VALLEY UNIFIED SCHOOL DISTRICT  
MINUTES OF A REGULAR BOARD MEETING  
HELD ON MAY 15, 2013, BIG BEAR MIDDLE SCHOOL

Present: Mrs. Beverly Grabe  
Mr. Randall Putz  
Dr. Kenneth Turney  
Dr. Alfred Waner  
Mr. Paul Zamoyta

Absent: None

Also Present: Mr. Kurt Madden  
Mr. Walter Con  
Mr. Tim Larson

President Waner called the meeting to order at 5:15 p.m.

Open Session

President Waner called for a motion to adopt the agenda for the meeting. Motion by Mr. Putz to adopt the agenda for this meeting with an addendum on agenda items 15-c and 17-a. Second by Mrs. Grabe. President Waner called for the vote. A vote in favor of the motion was unanimously approved.

Adoption of  
Agenda  
M12-13-316

President Waner called for public comment on Closed Session agenda items. Hearing no request to make public comment, President Waner adjourned the meeting to a Closed Session at 5:16 p.m.

Pursuant to Government Code 54957: Public Employee Performance Evaluation: Title of Position: Superintendent of Schools.

Closed  
Session

President Waner called the meeting back to Open Session at 6:33 p.m. All present participated in a Moment of Silence and the Pledge of Allegiance. President Waner announced no action was taken during the Closed Session.

Open  
Session.

Mr. Madden and President Waner presented certificates to Ms. Charise Taylor/ Booster Parent, Mr. Jason Rice for receiving his Master's Degree and helping a fellow employee/Ms. Margo Penardi, for helping a fellow employee/Mrs. Dena Arbaugh for receiving her Master's Degree.

Recognition

President Waner opened the Hearing Section at 6:42 p.m. Hearing no request to make Public Comment, President Waner closed the Hearing Section at 6:43 p.m.

Hearing  
Section

Mr. Madden reviewed the calendar as published in the agenda and noted he has made 152 school visits and 546 class visits to date. Information Section

Mr. Zamoyta thanked BBMS for the STEM Night. Board Reports  
Mrs. Grabe also thanked BBMS for the STEM Night.  
Dr. Turney stated it was fun to see science projects that were practical. President Waner reported on attending the track meet in Desert Hot Springs and the Kiwanis Hope of America Awards which was an outstanding evening. President Waner stated the board will get more time to complete the discussion from the workshop meeting held on May 10, 2013. The Man About Town final event was great. President Waner also thanked BBMS for the STEM night.

Mr. Con stated the workers' compensation rates went up by \$60,000.00 for the current year. Next year, they will go up \$68,000.00 to \$678,000.00. Cabinet Reports  
The rates are going up because insurance rates are going up but also because we have such a high ex-mod factor. Average would be 1.0 and we are at 2.32 currently. We are the worst out of 33 districts in the JPA. We have had a few very high profile claims in the last few years. Mr. Con provided some examples. We have ice which causes many slips. Many injuries are caused by lifting and ergonomics. Steps we are taking to try to reduce this is last year we changed third party administrators; we started a return to work program; we have a first aid program. Mrs. Oymaian is performing site safety surveys. Mrs. Oymaian also reviews the work comp reports and reviews what can be done about the situation that caused the injury. She makes recommendations for improvements for ergonomics. Safety Bill newsletters are shared with employees. We conduct quarterly file reviews with the JPA. We have a triage nurse that employees call for support. Mr. Con reported enVision met with Cabinet regarding our site safety plans. This is the company who completes our SARC reports and mandated reporting. The cost is \$500.00 per site per year which totals \$3,500.00. Mr. Con explained what the district will get for this cost. This will result in better quality and more useful site safety plans. Mr. Con noted the action approved on April 17, 2013 regarding the reduce portion of the Siemens project.  
Mr. Larson stated he is happy to be on the far end of the layoff process and looking at rehires. There are approximately six people left on the list.

Mr. Madden introduced Ms. Gardner, Mrs. Seaman, Ms. Mandolini, Ms. Reames, Mr. Marquez, and Mr. Schetter. Ms. Gardner led a presentation on the positions of Technology Facilitators. Mr. Zamoyta asked the group what the hurdles are. The response was not enough technology – BBMS has Community/ Staff Presentation

65% of their staff on board; NSES is 70%, BBES would be 100% if they had support; BLES would be 70-75% if they had access to technology, BBHS would be 100% if they knew how it would benefit them. This needs to be part of a developed program and not be the program itself. The question was asked what percentage of staff members have sat down and said “explain this to me?” There are a lot of teachers who want to go to these classes and just watch how technology is used. They are being exposed to it and inspired by it. Professional Development is all voluntary because there is different levels of ability. The Google site will help provide access to training. Mr. Putz asked how long before we get to where technology is the norm? We are very capable of getting there quickly. In two years, it will be our nature to come into the classroom and use it. Three to five years if the support continues. How do we do the best we can with the limited resources we have? Mrs. Grabe asked what do we need to make this process move on. Teacher inspiration; teachers attending the CUE conference. Dr. Turney thinks that within two years, there will be 100% of teachers utilizing technology. Students and families coming up will demand technology. For this program, we will find the funding.

President Waner called for a break at 8:11 p.m.

President Waner called the meeting back to Open Session at 8:20 p.m.

Mr. Madden introduced Mrs. Fulmer, Principal of Big Bear Middle School. Mrs. Fulmer presented the Big Bear Middle School Site Showcase Presentation.

President Waner called for approval of the Consent Calendar.  
Motion by Mr. Zamoyta to approve the Payment Report, Batches 0282 through 0295. Second by Dr. Turney. President Waner called for the vote. A vote in favor of the motion was unanimously approved.

Consent  
Calendar  
M12-13-317

President Waner called for approval of the Administrative Report.  
Motion by Mrs. Grabe to approve the Certificated Evaluation Form. Second by Mr. Zamoyta. President Waner called for the vote. A vote in favor of the motion was unanimously approved.

Admin. Report  
#12-13-017  
M12-13-318

Motion by Mrs. Grabe to approve Mr. Ron Perkins and Mr. Mike Ghelber as the League Representatives to the California Interscholastic Federation for the 2013-2014 school year. Second by Mr. Zamoyta. President Waner called for the vote. A vote in favor of the motion as unanimously approved.

M12-13-319

- Motion by Mrs. Grabe to approve the First Reading of the 2013-2014 Site Staff Handbooks. Second by Mr. Zamoyta. Discussion followed where it was noted there are revisions which will be included in the second reading. Mr. Putz asked when we will have consistent documents between sites. The Safety Plans are heading in the right direction. Mr. Putz asked if we have a plan for capturing the information from parents email, etc. The timeline is August 1<sup>st</sup> and we are working on the fine details of that type of database. President Waner called for the vote. A vote in favor of the motion was unanimously approved. M12-13-320
- Motion by Mr. Zamoyta to approve the First Reading of the 2013-2014 Student/Parent Handbooks. Second by Mrs. Grabe. President Waner called for the vote. A vote in favor of the motion was unanimously approved. M12-13-321
- Motion by Mr. Zamoyta to approve the Second Reading and Adoption of the November 2012 Policy Updates. Second by Dr. Turney. President Waner called for the vote. A vote in favor of the motion was unanimously approved. M12-13-322
- President Waner called for approval of the Curriculum/Instruction Report. Motion by Mrs. Grabe to approve the Title 1 Parent Involvement Policy. Second by Mr. Zamoyta. President Waner called for the vote. A vote in favor of the motion as unanimously approved. Curriculum/  
Inst. Report  
M12-13-323
- Motion by Mr. Putz to approve the CalState TEACH Agreement. Second by Dr. Turney. Discussion followed where President Waner asked if this is just statewide now. The answer is yes. President Waner called for the vote. A vote in favor of the motion was unanimously approved. M12-13-324
- Motion by Mrs. Grabe to approve Overnight Field Trips for BBHS Boys' Basketball to attend the San Diego Basketball Tournament in Santee, California June 9-10, 2013 and for 5<sup>th</sup> grade students from NSES to attend the Ocean Institute in Dana Point, California June 9-10, 2013. Second by Mr. Zamoyta. President Waner called for the vote. A vote in favor of the motion was unanimously approved. M12-13-325

- President Waner called for approval of the Business/Financial Report. Motion by Mr. Putz to approve the Constitutional Advance-Resolution #12-13-011. Second by Dr. Turney. Discussion followed where Mr. Putz asked if there is a chance we might not need the TRANS. Mr. Con answered that is correct; according to the Governor's May Revise, we may not need it next June. President Waner called for the vote. A vote in favor of the motion was unanimously approved. Business/  
Fin. Report  
#12-13-019  
M12-13-326
- Motion by Mr. Putz to approve the Tier III Flexibility FY 2014 - Resolution #12-13-017. Second by Mr. Zamoyta. President Waner called for the vote. A vote in favor of the motion was unanimously approved. M12-13-327
- Motion by Mr. Zamoyta to approve the Memorandum of Understanding between Lutheran Social Services and Bear Valley Unified School District and authorize Mr. Madden to sign all documents associated with this MOU. Second by Mr. Putz. It was emphasized this approval is for the second reading and adoption. President Waner called for the vote. A vote in favor of the motion was unanimously approved. M12-13-328
- Motion by Mr. Putz to approve the Purchase Order Report Numbers 130964 through 130975. Second by Mrs. Grabe. President Waner called for the vote. A vote in favor of the motion as unanimously approved. M12-13-329
- Motion by Mr. Zamoyta to declare 16 items of computer equipment obsolete at Big Bear Elementary School and authorize district staff to dispose of these items appropriately. Second by Mrs. Grabe. President Waner called for the vote. A vote in favor of the motion was unanimously approved. M12-13-330
- Motion by Mr. Zamoyta to approve the First Reading of the 2013-2014 Transportation Department Handbook. Second by Mr. Putz. Discussion followed where Mr. Putz stated we do not hear anything from the Transportation Department and he means that in a good way. He is very impressed with this department. President Waner called for the vote. A vote in favor of the motion as unanimously approved. M12-13-331
- Motion by Mr. Zamoyta to approve the First Reading of the 2013-2014 Transportation Department Safety Plan. Second by Mr. Putz. Discussion followed where President Waner stated he really likes to see the changes highlighted. President Waner called for the vote. A vote in favor of the motion was unanimously approved. M12-13-332

President Waner called for approval of the Personnel Reports.

Motion by Mrs. Grabe to approve revisions to the BBMS Extra Duty Unit Schedule for 2013-2014 (Wrestling/Antonocci revise from 2 units to one unit, Boys' Soccer/Moore revise from two units to three units, Science Chair/Add Jeremy Little, one unit). Second by Mr. Zamoyta. President Waner called for the vote. A vote in favor of the motion was unanimously approved.

Certificated  
#12-13-020  
M12-13-333

Motion by Mr. Putz to employ Ms. Rebecca Flores as the Healthy Start Family Advisor, 3.50 hours per day, 180 days per year at the proper salary rate of pay. Second by Mrs. Grabe. President Waner called for the vote. A vote in favor of the motion was unanimously approved.

Classified  
#12-13-019  
M12-13-334

Mr. Madden informed the Board of his receipt of a resignation from Doris Morgan, Instructional Aide, effective June 13, 2013.

Mr. Madden informed the Board of his receipt of a retirement notification from Ms. Lucia Mallo-Ordway effective June 15, 2013.

Suggestions for future meeting agendas:

Mr. Putz stated he liked the May 10, 2013 workshop meeting and he is looking forward to continuing the work.

President Waner adjourned the meeting at 8:59 p.m.

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Secretary

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Clerk of the Board